

CLUBHOUSE RESERVATION CONFIRMATION
GFWC WOMAN'S CLUB OF PLANT CITY, INC.
1110 North Wheeler Street, Plant City, Florida 33563
(Mailing address: PO Box 3282, Plant City, FL 33564)
Phone: 813-752-4871

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Clubhouse reservation date: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Reservation made by: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Type of function: \_\_\_\_\_ Approximate attendance: \_\_\_\_\_

Time function to begin: \_\_\_\_\_ Time function to end: \_\_\_\_\_  
*(Both times should include set up and clean up time)*

Reservation taken by: \_\_\_\_\_ Date: \_\_\_\_\_  
Woman's Club Representative

The rental fee for this reservation is \_\_\_\_\_, including tax. Payment must be made in cash, money order or cashier's check when the keys to the clubhouse are picked up.

The deposit for this rental is \_\_\_\_\_. Payment must be made in cash, money order or cashier's check at the time the reservation is made. The reservation IS NOT confirmed until the deposit and this signed reservation confirmation are received. The clubhouse is to be returned to its original condition and set up after use. The deposit will be returned within seven (7) business days if the clubhouse is determined to be clean and free of damage.

Please call \_\_\_\_\_ at \_\_\_\_\_ to arrange to pick up the keys to the clubhouse. Keys are to be returned to the locked box upon leaving the premises after the function.

*I agree to abide by the rental conditions as stated above. I have received a copy of the clubhouse rules and agree to abide by them. Furthermore, I understand that alcohol IS NOT allowed on the premises and smoking IS NOT allowed in the clubhouse.*

\_\_\_\_\_  
*Signature of Renter* *Date*

\_\_\_\_\_  
Renters Drivers License Number Deposit paid: \$ \_\_\_\_\_

*White copy - house chair                  Pink copy - treasurer                  Yellow copy - renter*